

Letter of Authorization

Thank you for selecting ViaTalk. Number Portability allows you to keep your current number while changing your service provider. Upon receipt of this form, we will start the transfer process and work with your existing carrier to transfer your number. The porting process typically takes up to 20 business days.

- 1) The service address and name on this form must be the same as the records of your current provider, or your transfer request will be rejected.
- 2) ViaTalk will need a copy of a phone bill, or account summary page, dated within 30 days of today, that includes the number to be transferred and the account holder's name.
- 3) Do NOT call your existing carrier to cancel service while we are attempting the transfer, or you will not be able to keep your telephone number. (To ensure that your account has been cancelled, contact the carrier five business days after the transfer completes.)
- 4) If you have distinctive ring, a PIC freeze, or a carrier change restriction, you must remove it prior to porting your number. If you make changes to features or services with your existing provider, it could delay or interrupt the porting process.
- 5) If you have a contract with your current provider that prohibits porting, you cannot port your number.
- 6) If DSL exists on the line, it is possible that your DSL could be lost if other arrangements have not been made.

First and Last Name: _____

Number to be Transferred: _____

Current Provider: _____ **ViaTalk Phone Number:** _____

Physical address where you receive service:

You are required to submit this form as verification that you would like ViaTalk to provide telephone service for the phone number listed. With traditional telephone service, you can select different carriers for different types of service. To use ViaTalk, you must check ALL three boxes below to authorize us to provide you with all three services for the phone number listed.

[] Yes, I select ViaTalk as the carrier for ALL local calls for this number.

[] Yes, I select ViaTalk as the carrier for ALL local toll calls for this number.

[] Yes, I select ViaTalk as the carrier for ALL long distance and international calls for this number.

By signing below, I authorize ViaTalk LLC or its designated agent to act on my behalf and port the telephone number listed on this form to ViaTalk or its agent. I authorize the release of any information from my existing telephone provider to ViaTalk. I understand all fees associated with ViaTalk services and/or this transfer and understand that I may consult with ViaTalk at 866-626-7150 for such information. I am authorized to make these changes for this telephone number.

Signature: _____ Date: _____

Fax this form and a copy of your current telephone bill, or account summary page (dated within 30 days) to **1-518-836-0226** to begin processing. You will be notified by e-mail when the porting process is complete.